



FLEPPC's Kathy Craddock Burks Education Grant

GUIDELINES FOR REPORTING RESULTS

Congratulations on receiving FLEPPC's Kathy Craddock Burks Education Grant. One requirement of the grant is that you (or a co-worker) report results of your program back to FLEPPC so that others may learn from your project. It is preferable that you complete this report within 3 months of your stated project completion date.

In reporting your results to FLEPPC, you have two options: (1) You can describe your program for our membership during a 20-minute presentation at our annual statewide symposium (see www.fleppc.org for details as spring approaches), or (2) you can write a report for possible publication in FLEPPC's quarterly magazine, Wildland Weeds. Content and style guidelines for written reports are below. Oral presentations need only adhere to content requirements.

Content requirements (oral or written report)

- Provide a program summary with the overall goal(s) clearly stated
- State specifically that you received a "Kathy Craddock Burks Education and Outreach Grant" from FLEPPC
- State specifically what items or services the awarded funds were used to purchase
- Describe which FLEPPC species the program addressed
- Describe how/where the FLEPPC logo was displayed
- Provide a count or estimate of the number of people your project reached
- Acknowledge partnerships and/or matching funds, if applicable

Style guidelines (Wildland Weeds only)

- Articles are typically 750-1000 words; word limit is 2000
- Submit unformatted Word or WordPerfect documents to Jennifer Possley, jpossley@fairchildgarden.org
- Provide full contact information for primary author
- Send photos as separate files. Please provide photographer credits and captions in the text of the article. They will be placed with the photos during layout
- For further information on Wildland Weeds style guidelines, contact Karen Brown at kpbrown@ufl.edu or 352-392-1799

Please remember to display the FLEPPC logo at/on your event/display/publication, if applicable (Jennifer can email you a JPEG upon request). Thank you for your continued efforts to educate Floridians about the effects of non-native, invasive plants!

For further information on this program, contact Jennifer Possley at jpossley@fairchildgarden.org or 305-667-1651, ext. 3433